

**APPLICATION FOR EMPLOYMENT**  
**FIRST UNITED PRESBYTERIAN CHURCH**  
**GREELEY, COLORADO**

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**PERSONAL INFORMATION**

**TODAY'S DATE** \_\_\_\_\_

**NAME** \_\_\_\_\_  
                    Last                                      First                                      MI

**Social Security #** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_  
                    Street                                      City                                      State                                      Zip

**PHONE ( )** \_\_\_\_\_ **ARE YOU 18 YEARS OR OLDER?**     YES     NO

**ARE YOU A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE U.S.?**     YES     NO

**HAVE YOU BEEN CONVICTED OF A FELONY?**     YES     NO                      **IF YES, GIVE DATE AND NATURE:**

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**EMPLOYMENT DESIRED**

**POSITION** \_\_\_\_\_                      **PART-TIME / FULL-TIME**                      **(CIRCLE ONE)**

**DATE YOU CAN START** \_\_\_\_\_                      **ARE YOU CURRENTLY EMPLOYED?** \_\_\_\_\_

**IF SO, MAY WE CONTACT YOUR CURRENT EMPLOYER?** \_\_\_\_\_

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**EDUCATION**

**Name of High School** \_\_\_\_\_                      **Did you graduate?** \_\_\_\_\_

**Name of College** \_\_\_\_\_                      **Did you graduate?** \_\_\_\_\_

**Trade or Business School** \_\_\_\_\_                      **Subjects** \_\_\_\_\_

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**GENERAL**

**Special Skills Valuable for this Job:** \_\_\_\_\_

**Activities: (Civic, Athletic, etc)** \_\_\_\_\_  
(exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or nation of origin of its members)

**U.S. Military or** \_\_\_\_\_                      **Present Membership in**  
**Naval Service** \_\_\_\_\_                      **National Guard or Reserves** \_\_\_\_\_  
(give dates)

**In Case of Emergency Notify** \_\_\_\_\_  
  Name                                      Address                                      Phone #

**EMPLOYMENT HISTORY** *(list last three employers, starting with most recent)*

**(PLEASE FILL THIS OUT COMPLETELY AS WE DO CALL REFERENCES FOR FINAL CANDIDATES)**

DATES LEAVING	NAME & ADDRESS OF EMPLOYER (give name of supervisor)	PHONE	POSITION	PAY	REASON FOR
FROM TO					
FROM TO					
FROM TO					

WHICH OF THESE JOBS DID YOU LIKE BEST? \_\_\_\_\_

WHAT DID YOU LIKE MOST ABOUT THIS JOB? \_\_\_\_\_

**REFERENCES:** GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

**(PLEASE FILL THIS OUT COMPLETELY AS WE DO CALL REFERENCES FOR FINAL CANDIDATES)**

NAME	ADDRESS	PHONE	BUSINESS	YEARS KNOWN

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE AND WITHOUT CAUSE.

I UNDERSTAND THAT ANY OFFERS OF EMPLOYMENT ARE CONTINGENT UPON A CLEAR CRIMINAL BACKGROUND CHECK.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE